



EXTERNAL ADVERTISEMENT

JOB TITLE: ICT TECHNICIAN (3-YEAR CONTRACT)

LOCATION: HEAD OFFICE

DATE POSTED: 04 OCTOBER 2019

CLOSING DATE: 11 OCTOBER 2019

The Mvula Trust, a leading developmental NGO, has the following exciting opportunity at its Head Office in Midrand

JOB DESCRIPTION

Provide effective and efficient information and communication technology (ICT) support to all End-users within the organisation to ensure that the ICT systems are operational and stable at all times with very minimal downtime.

- Maintain and provide an efficient and effective ICT desktop support
- Maintain the Microsoft Windows server based network to ensure that it is highly available and its integrity is maintained at all hours.
- Monitor and maintain information and communication technology for the organisation
- Provide software support to the operations of the organisation
- Coordinate the provisioning of ICT training within the organisation
- Manage ICT service providers and contracts management
- Provide technical advice to determine current and future information technology support needs of the organisation.
- Provide high level and latest ICT security to ensure that the organisation's information is secure and remains confidential and that user-access is restricted and monitored

REQUIREMENTS

- A degree or national diploma in information technology/information systems/computer science or related field is required.
- A recognized ICT specialised qualification is required, such as Microsoft Certified Solutions Expert (MCSE) Certification.
- ITIL Foundation v3.
- At least 3 years' experience as an ICT Technician using leading methodologies, practices and processes.
- In-depth and demonstrable knowledge and competence in Information technology (IT) practices and systems, processes, systems and programmes.
- In-depth knowledge of Microsoft Office Packages.

Interested candidates are requested to e-mail their CVs to: recruitment@themvulatrust.org.za.

PLEASE DO NOT SEND ANY CERTIFICATES, DIPLOMAS OR TESTIMONIALS

N.B Interested candidates must avail themselves at any date, venue and time as determined by the Mvula Trust.

The Mvula Trust is an equal opportunity employer. Correspondence will only be entered into with shortlisted candidates. If you have not heard from us within 30 days of the closing date, please accept that your application has been unsuccessful. The Mvula Trust reserves the right not to make any appointments.
